VET DELIVERED TO SECONDARY STUDENTS (VDSS)

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

PROGRAM INFORMATION

The Mallee VET Cluster and SuniTAFE have collaborated to offer a wide range of Vocational Education and Training Delivered to Secondary Students (VDSS) courses to provide skills in both traditional trades and emerging industries.

The Cluster Group was established to increase the proportion of students completing Year 12 or equivalent and to enhance pathways to further education and training.

Students from 14 cluster schools have access to programs and facilities:
Chaffey Secondary College
Coomealla High School (NSW)
Henderson College
Irymple Secondary College
Merbein P-10 College
Mildura Senior College
Mildura Specialist School
Red Cliffs Secondary College
St Joseph's College Mildura
Trinity Lutheran College
Ouyen P-12 College
Werrimull P-12 School
Murrayville P-12 College
Manangatang P-12 College

HOW DOES IT WORK?
The VDSS programs run over one or two years.

Most students will start their program in Years 10 or 11, however depending on the course selected there may be the opportunity for Year 8 and 9 students to participate in taster programs.

Students will attend Riverside Trade Training Centre, Deakin Trade Training Centre, Red Cliffs Secondary College, or SuniTAFE on their scheduled program day each week, during the term from February to November. Some programs may also require attendance after school hours.

SHOULD I DO A VDSS PROGRAM?
- Speak with your VET Coordinator/School Careers Teacher
- Undertake work experience in the field you are interested in
- Talk to family or friends who work in the industry
- If you decide you want to do a VDSS program, then see your VET/Careers/Home Group Coordinator to find out more information.

HOW WILL MY VDSS PROGRAM BE ASSESSED?
Your teachers will use a range of assessment tasks to ensure you have achieved competency, i.e., written tests, skills demonstration, and in some programs, workplace assessment. In programs that have Scored Assessment you will be assessed like any other subject at Unit 3 and 4 level in the second year of your course.

WHAT IF I DON'T WANT TO COMPLETE THE PROGRAM?
You will need to discuss this with your home school and notify the VET Coordinator. You will receive a Statement of Results for any of the modules you have completed in the program.

HOW TO BE SUCCESSFUL IN YOUR VDSS PROGRAM
- Be enthusiastic and motivated.
- Be organised and manage your time well.
- Be willing to make sacrifices i.e., undertaking work placement during holiday times.
- Be flexible and open to new approaches - the training and assessments are different to what you will be used to at your school.

- You will need good communication skills.
- Be willing to make new friends - students in the program will come from many schools in the Sunraysia region.
- Ensure you work out the balance of school, your VDSS program, work placement, part-time work, sport and social commitments.

APPLICATION AND ENROLMENT PROCEDURES

Applications are submitted to your Secondary College VET/Careers/Home Group Coordinator.

- Expressions of interest forms or online applications are to be submitted by the due date.
- You will need to complete an enrolment application process. This includes an expression of interest form, enrolment form and a pre-training review.
- Some programs may have an eligibility and selection criteria such as interview.
- Your school will be notified if your application has been successful with details for orientation or enrolment sessions you need to attend.
- Late applications may be accepted for some programs, however will only be considered if vacancies exist or become available at a later date.

ENROLMENT SESSIONS WILL BE HELD IN TERM 4

Students and their parents may need to attend an enrolment session with the Training Provider.

COSTS

Costs will vary between programs and the invoice for program costs including materials, books, uniforms, kits and other fees will be sent to your home school. Students undertaking trade courses will be required to complete an OHS Construction Induction Card course prior to work placement occurring.

For further fee information please contact your school VET/Careers/Home Group Coordinator.

STUDENT WITHDRAWAL PROCESS AND FEES REFUND

Students have a four week 'grace period' from the program commencement date to withdraw from their VDSS program.

- Withdrawal within this four-week period will ensure schools are not charged for the student's course costs.
- Withdrawal after this four-week period will result in schools being charged the full amount of student's course costs.

STUDENT RESULTS AND REPORTING STUDENT PROGRESS

- Schools will receive progress reports during Term 1, Term 2 and Term 3.
- Students will receive a Statement of Attainment provided by the Registered Training Organisation at the end of the year.
- Your home school will receive notification if you are at risk of not passing the year due to either absences or work completion.
- Students who do not complete all units 1 and 2 may not be eligible to undertake the 2nd year of the program the following year.

STUDENT ABSENCES AND TRANSPORT BACK TO HOME SCHOOL

- Absences are reported to your home school each week.
- Trainers will complete an Attendance Notification after each class and these are sent to the respective schools.
- If you know that you are going to be absent due to appointments or other commitments please notify your home

school, and or SuniTAFE before your class commences.

- It is the responsibility of parents/guardians or your home school to ensure that you return home safely. Once the class session has concluded, duty of care rests with the parents/guardians.

DUTY OF CARE/STUDENT CONDUCT POLICY/ DISCIPLINARY AND GRIEVANCE PROCEDURES

- The responsibility for duty of care rests with the TTC Host School Principal and/or SuniTAFE while you are on school grounds completing your VDSS program.
- TTC Host Schools and SuniTAFE will at all times act in such a way as to make every effort to ensure the safety of the students.
- The corresponding Student Code of Conduct Policy outlines behavioural expectations and penalties for misconduct.
- Student management processes are in place to act on any minor or major incidents/accidents.

INCIDENT/ACCIDENT NOTIFICATION

All incidents, accidents and near misses must be reported immediately to your TTC teacher, SuniTAFE teacher or staff member.

In the event of a serious injury the TTC Coordinator, SuniTAFE VDSS Coordinator, your home school Principal and your parents/guardians will be notified immediately to determine what action must be taken. We encourage all students to have Ambulance Membership as an Ambulance will be called by training provides if needed.

PERSONAL PROTECTIVE EQUIPMENT

Students are to observe specific standards when attending classes. Teachers will give more specific requirements in the first lesson. Standards could include:

- Appropriate footwear must be worn at all times (footwear such as thongs and sandals are not permitted).
- Wearing a uniform.

Please Note: Any student who presents for class without the required clothing or books will be sent back to their home school. The TTC or SuniTAFE staff will inform the home school when such action has been taken.

UNIQUE STUDENT IDENTIFIER (USI)

All students undertaking nationally recognised training are required to have a Unique Student Identifier (USI).

Training organisations cannot enrol students or issue Certificates or Statements of Attainment if they have not been given the student's USI.

Students can create a free USI account at www.usi.gov.au. One of the following identifications will be needed to create this account:

- Driver's licence
- Medicare Card
- Australian Passport
- Visa (with non-Australian Passport)
- Australian Birth Certificate (Birth Certificate extract is not sufficient)
- Certificate of Registration by Descent
- Citizenship Certificate
- ImmiCard

VET REGISTRATION AND DELIVERY

Delivery of a VDSS program is undertaken by a Registered Training Organisation (RTO), who are providers and assessors for nationally recognised training.

St Joseph's College, Red Cliffs Secondary College and Mildura Senior College have formed partnerships with the following RTOs for the delivery and assessment of VET programs. For information on individual RTO's Complaints and Appeals Procedures refer to their websites.

Australian Institute of Education and Training (AIET)
RTO 121314
www.aiet.edu.au

Inner Melbourne VET Cluster
RTO 21732
www.imvc.com.au

IVET Institute
RTO 40548
www.ivetinstitute.com.au

Wise Employment trading as Access Skills Training
RTO 6653
www.ast.edu.au

Ripponlea Institute
RTO 21230
www.ripponleainstitute.com

SuniTAFE
RTO 4693
www.sunitafe.edu.au/about/policies
www.sunitafe.edu.au/about/procedures

Academy of Interactive Entertainment (AIE)
RTO 88021
www.aie.edu.au

College of Sound and Music Production (COSAMP)
RTO 41549
www.cosamp.edu.au

William Angliss Institute
RTO 3045
www.angliss.edu.au

Educational Living Pty. Ltd.
RTO 3784
www.educationalliving.vic.edu.au

COURSE CHANGES DISCLAIMER
St Joseph's College, Mildura Senior College, Red Cliffs Secondary College and SuniTAFE reserve the right to alter or cancel courses, change course modules, fees, materials or teachers due to any unforeseen circumstances – they are subject to change without notice. Students will be notified of any relevant changes.

Courses are subject to a minimum number of students enrolling and may not proceed if required numbers are not met.

The contracted RTO is responsible for issuing qualifications and/or statements of attainment associated with each course.

FURTHER INFORMATION
If you would like more information about VDSS programs please speak to your VET/Careers/Home Group Coordinator at your home school.

SUNITAFE
Nicole Wright – School Coordinator
E: skillsandjobs@sunitafe.edu.au

DEAKIN TRADE TRAINING CENTRE
Mildura Senior College
Gabby Robertson – VDSS Coordinator
E: vet@milsen.vic.edu.au

RIVERSIDE TRADE TRAINING CENTRE
St Joseph's College, Mercy Campus
Hayley Wilson – Vocational Pathways Coordinator
E: careers@sjcmda.vic.edu.au

RED CLIFFS SECONDARY COLLEGE
Alana Collier – VDSS Coordinator
E: alana.collier@education.vic.gov.au

AUTOMOTIVE AND ENGINEERING

AUR20720 Certificate II in Automotive Vocational Preparation

COURSE AIMS

The VET Automotive program will provide students with the basic knowledge and skills to enhance employment prospects as a trainee or apprentice in the automotive repair, service and retail industry. The course is designed to introduce students to automotive repair principles and the ability to perform a limited range of tasks, relating to the inspection of the mechanical components and systems of vehicles.

COURSE ASSESSMENT METHOD

- Practical assessments
- Completion of workbooks
- Written assessments for each workbook

CERTIFICATION

Successful Year 1 students will receive a Statement of Results; successful Year 2 students will receive a Certificate. The RTO is responsible for issuing qualifications and statements of attainment associated with this course.

ADDITIONAL INFORMATION

Students are required to wear enclosed footwear and appropriate clothing while in the workshop.

UNITS OF COMPETENCY

YEAR ONE

AURAEA002	Follow environmental and sustainability best practice
AURASA102	Follow safe working practices in an automotive workplace
AURETR103	Identify automotive electrical systems and components
AURLTA101	Identify automotive mechanical systems and components
AURTTK102	Use and maintain tools and equipment in an automotive workplace
AURTTJ003	Remove and replace wheel and tyre assemblies
AURETR115	Inspect, test and service batteries (Year 2 DTTC)
AURTTE007	Dismantle and assemble single cylinder four-stroke petrol engines (Year 2 DTTC)
AURTTA105	Select and use bearings, seals, gaskets, sealants and adhesives (SuniTAFE only)

YEAR TWO

AURAFA103	Communicate effectively in an automotive workplace (Year 1 DTTC)
AURAFA104	Resolve routine problems in an automotive workplace (Year 1 DTTC)
AURETR006	Solder electrical wiring and circuits (Year 1 DTTC)
AURETK003	Operate electrical test equipment
AURTTA127	Carry out basic vehicle servicing operations
AURTTE008	Dismantle and assemble multi-cylinder four-stroke petrol engines
AURTTB007	Remove and replace brake assemblies (DTTC only)

ENROLMENT TYPE: VE1

LOCATION
Deakin TTC Wednesday, 9am-2.20pm

SuniTAFE Mildura Campus Friday 9am-3pm

PROGRAM LENGTH
2 Years

PROGRAM CONTENT
15 Units

MODE
Face to face classroom delivery

PATHWAYS
Completing this program may assist students interested in apprenticeships and further study in the AUR Training Package Certificate III qualifications, or other relevant qualifications.

EMPLOYMENT OPTIONS
- Automotive Mechanic
- Diesel Mechanic
- Mechanical Engineer
- Automotive Designer
- Spare Parts Manager
- Auto Electrician

TRAINING & ASSESSING
Deakin TTC: Delivered by Deakin TTC trainers as a third-party arrangement. SuniTAFE: Delivered by SuniTAFE trainers.

Trade Training Centres in Schools Program MILDURA REGION

SuniTAFE

TAFE VICTORIA

AUTOMOTIVE AND ENGINEERING

22632VIC Certificate II in Engineering Studies

COURSE AIMS

Provide students with the basic knowledge and skills to enhance employment prospects in the engineering manufacturing or related industries and assist entry into the wider engineering industry. The course is designed to introduce students to a range of engineering skills such as basic machining, fabrication, welding use of tools and workshop practices.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used: module theory assessments, tests, practical skill demonstration and exams.

CERTIFICATION

Successful Year 1 students will receive a Statement of Results; successful Year 2 students will receive a Certificate. The RTO is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

VU23481	Apply occupational health and safety principles in an engineering environment
VU23476	Report on the sectors and employment in the manufacturing, engineering and related industries
VU23475	Safely use hand tools and hand held power tools for general engineering applications
VU23477	Interpret and prepare basic two and three dimensional engineering drawings
VU23478	Perform basic machining processes
VU23479	Apply basic fabrication techniques

YEAR TWO

MEMPE006	Undertake a basic engineering project
VU23480	Perform intermediate engineering computations
VU23485	Perform basic welding and thermal cutting processes

ENROLMENT TYPE: VE1

LOCATION
Deakin TTC Wednesday, 9am-2.20pm
*SuniTAFE Mildura Campus – Expressions of interest only

PROGRAM LENGTH
2 Years (480 hours)

PROGRAM CONTENT
9 Units

MODE
Face to face classroom delivery

PATHWAYS
Completing this program may assist students interested in apprenticeships and further study into Certificate IV, Diploma, Advanced Diploma and Degree courses.

EMPLOYMENT OPTIONS
- Civil Engineer
- Plumber
- Mechanical Engineer
- Welder/Fabricator
- Panel Beater
- Fitter and Turner
- Air-Conditioning and Refrigeration Tradesperson

TRAINING & ASSESSING
Delivered by Deakin TTC trainers as a third-party arrangement.

*LOCATION DISCLAIMER: Expressions of interest only. Program to be finalised for 2025 delivery at SuniTAFE Mildura Campus. More information to be provided at a later date.

Trade Training Centres in Schools Program MILDURA REGION SuniTAFE TAFE VICTORIA

HAIR AND BEAUTY

SHB20121 Certificate II in Retail Cosmetics

COURSE AIMS

This qualification provides a pathway to work as a retail sales consultant in any business that sell beauty or cosmetic products and services. This can include beauty and hairdressing salons, retail outlets and department stores.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used, module theory assessments, practical skill demonstration and test.

CERTIFICATION

Students will be awarded the Certificate II in Retail Cosmetics on successful completion of the units of competence outlined below. The RTO is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

SHBBMUP009	Design and apply makeup
SHBXIND003	Comply with organisational requirements within a personal services environment
SHBXWHS003	Apply safe hygiene, health, and work practices
SHBBRES003	Research and apply beauty industry information
SIRRINV001	Receive and handle retail stock
SHBBFAS004	Provide lash and brow services
SHBXIND005	Communicate as part of a salon team
SIRRMER001	Produce visual merchandise displays

YEAR TWO

SHBBCCS004	Demonstrate retail skin care products
SHBBCCS005	Advise on beauty products and services
SHBXCCS007	Conduct salon financial transactions
SIRXIND003	Organise personal work requirements
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms
SHBBINF002	Maintain infection control standards
SHBBBOS007	Apply cosmetic tanning products

ENROLMENT TYPE: VE1

LOCATION
Riverside TTC Wednesday or Thursday 9am-3pm

PROGRAM LENGTH
2 Years (535 hours)

PROGRAM CONTENT
15 Units

MODE
Face to face classroom delivery

WORK PLACEMENT
To achieve this qualification, students will have completed mandatory hours of structured work placement as detailed in the assessment requirements of the units of competency. This will be completed at the Riverside Trade Training Centre Hair and Beauty salon.

PATHWAYS
This program enables students to pathway into a Beauty or Retail traineeship, and further study.

EMPLOYMENT OPTIONS
- Retail Store Cosmetic Consultant
- Makeup Artist
- Freelance Artist
- Salon Assistant
- Assistant Cosmetics Representative

TRAINING & ASSESSING
Delivered by Riverside TTC trainers as a third-party arrangement with Australian Institute of Education and Training.

Trade Training Centres in Schools Program MILDURA REGION

SuniTAFE

TAFE VICTORIA

HAIR AND BEAUTY

SHB20216 Certificate II in Salon Assistant

COURSE AIMS

This qualification is ideal for students interested in a career in hairdressing. Upon successful completion, students will be prepared to apply for a hairdressing apprenticeship. This hands-on qualification allows students to develop their creative and practical skills within a real salon setting, focused on developing employability skills.

Students learn how to prepare clients for salon services, safe use of hairdressing tools and equipment, hairstyling techniques and products, all whilst gaining knowledge of the hair and beauty industry.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used, module theory assessments, tests, practical skill demonstration and portfolio.

CERTIFICATION

Students will be awarded the Certificate II in Salon Assistant on successful completion of the units of competence outlined below. The RTO is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

BSBWHS211	Contribute to health and safety of self and others
SHBHBAS001	Provide shampoo and basin services
SHBXIND003	Comply with organisational requirements within a personal services environment
SHBHBAS002	Provide head, neck, and shoulder massage for relaxation
SHBXIND005	Communicate as part of a salon team
SHBHDES001	Dry hair to shape

YEAR TWO

SHBIND001	Maintain and organise tools, equipment, and work areas
SHBXCCS009	Greet and prepare clients for salon services
SHBXCCS007	Conduct salon financial transactions
SHBHCLS001	Apply hair colour products
SHBHDES002	Braid hair
SHBHIND002	Research and use hairdressing industry information
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms

ENROLMENT TYPE: VE1

LOCATION
Riverside TTC Thursday or Friday 9am-3pm

PROGRAM LENGTH
2 Years (375 hours)

PROGRAM CONTENT
13 Units

MODE
Face to face classroom delivery

WORK PLACEMENT
To achieve this qualification, students will have completed mandatory hours of structured work placement as detailed in the assessment requirements of the units of competency. This will be completed at the Riverside Trade Training Centre Hair and Beauty salon.

PATHWAYS
This qualification enables students to pathway into Certificate III in Hairdressing.

EMPLOYMENT OPTIONS
- Professional hairdresser
- Stylist in a salon or home business

TRAINING & ASSESSING
Delivered by Riverside TTC trainers as a third-party arrangement with Australian Institute of Education and Training.

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

HAIR AND BEAUTY

SHB20216 Certificate II in Salon Assistant / SHB20121 Certificate II in Retail Cosmetics

*Partial completion only

COURSE AIMS

This program consists of a partial completion of Certificate II in Salon Assistant and partial completion of Certificate II in Retail Cosmetics. Students will explore both areas of hairdressing and beauty. Students will develop their creative and practical skills within a real salon setting. Learn how to prepare clients for salon services, safe use of hairdressing tools and equipment, hair styling techniques and products, advise on beauty products, demonstrate skincare, apply makeup all whilst gaining knowledge of the hairdressing and beauty industry. The program is hands on and focused on developing employability skills.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used, module theory assessments, tests, practical skill demonstration and exams.

CERTIFICATION

Students will be issued a statement of attainment for partial completion of the units of competence outlined below. The RTO is responsible for issuing the statement of attainment associated with these courses.

UNITS OF COMPETENCY

YEAR ONE

SHBHBAS001	Provide shampoo and basin services
SHBHDES001	Dry hair to shape
SHBHBAS002	Provide head, neck, and shoulder massage for relaxation
BSBWHS211	Contribute to health and safety of self and others
SHBXIND003	Comply with organisational requirements within a personal services environment
SHBXIND005	Communicate as part of a salon team

YEAR TWO

SIRXIND003	Organise personal work requirements
SHBBCCS004	Demonstrate retail skin care products
SHBBCCS005	Advise on beauty products and services
SHBBBOS007	Apply cosmetic tanning products
SHBBINF002	Maintain infection control standards
SHBXCCS007	Conduct salon financial transactions
SIRXOSM002	Maintain ethical and professional standards when using social media and online platforms

ENROLMENT TYPE: VE1

LOCATION
Riverside TTC Thursday or Friday 9am-3pm

PROGRAM LENGTH
2 Years (450 hours minimum)

PROGRAM CONTENT
11 Units

MODE
Face to face classroom delivery

WORK PLACEMENT
To achieve this partial completion, students will have completed mandatory hours of structured work placement as detailed in the assessment requirements of the units of competency. This will be completed at the Riverside Trade Training Centre Hair and Beauty salon.

PATHWAYS
This program enables students to pathway into beauty and hairdressing traineeships and further study.

EMPLOYMENT OPTIONS
- Salon Assistant
- Beauty or cosmetic sales consultant

TRAINING & ASSESSING
Delivered by Riverside TTC trainers as a third-party arrangement with Australian Institute of Education and Training.

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

HAIR AND BEAUTY

SHB30121 Certificate III in Beauty Services
*Partial completion only.

COURSE AIMS

This course is a partial completion for those interested in commencing a qualification in beauty. The course provides skills and knowledge in WHS, infection control and specific beauty services including: body tanning, manicures and pedicures, design and apply make-up, photography make-up, waxing and lash and brow services. Additional delivery will include training on industry standards, regulations, policies and procedures of a licensed beauty salon to allow students with the opportunity to provide real life services on clients in the SuniTAFE Beauty Salon and Treatment rooms.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used: module theory assessments, test, practical skill demonstrations and role plays. Group work required.

CERTIFICATION

Successful year 1 and 2 students will receive a statement of results for completed units of competency. SuniTAFE is responsible for issuing statements of attainment.

Please note: additional units are required to complete the Certificate III after the 2 years.

UNITS OF COMPETENCY

YEAR ONE

SHBXWHS003	Apply safe hygiene, health, and work practices
SHBBINF002	Maintain infection control standards
SHBXCCS009	Greet and prepare clients for salon services
SHBXCCS008	Provide salon services to clients
SHBBNLS007	Provide manicure and pedicure services
SHBBBOS007	Apply cosmetic tanning products

UNITS OF COMPETENCY

YEAR TWO

SIRXSLS001	Sell to the retail customer
SHBBHRS010	Provide waxing services
SHBBMUP009	Design and apply makeup
SHBBMUP010	Design and apply makeup for photography
SHBBFAS004	Provide lash and brow services

ENROLMENT TYPE: VE1

LOCATION
SuniTAFE Mildura Campus Friday 9am-3pm

PROGRAM LENGTH
2 Years

PROGRAM CONTENT
9 Units

MODE
Face to face Classroom delivery

PATHWAYS
On the partial completion of the Certificate III, students will be able to enrol into the remaining units of Certificate III in Beauty Services to complete the full qualification. Student will then be able to enrol into the Diploma of Beauty Therapy.

EMPLOYMENT OPTIONS
• Beauty Therapist
• Wax Technician
• Beauty Advisor
• Makeup Technician

TRAINING & ASSESSING
Delivered by SuniTAFE trainers.

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

BUILDING AND PLUMBING

22614VIC Certificate II in Building and Construction (Carpentry)

COURSE AIMS

The VET Building and Construction (Pre- Apprenticeship) program will provide students with the basic knowledge and skills to enhance employment prospects as an apprentice in the building and construction industry. The course will teach students the entry level tools and equipment used by carpenters. On successful completion of the relevant unit, students will receive a Construction Induction Card as part of this course.

COURSE ASSESSMENT METHOD

Practical assessments, observation, completion of workbooks, holistic assessment at the end of the year and written tests.

CERTIFICATION

This course is a partial completion only. Successful Year 1 and Year 2 students will receive a Statement of Results. The RTO is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

CPCCWHS1001	Prepare to work safely in the construction industry
VU23320	Identify and handle carpentry tools and equipment
HLTAID010	Provide basic emergency life support
CPCCOM1014	Conduct workplace communication
CPCCOM1015	Carry out measurements and calculations
VU23312	Prepare for work in the building and construction industry
CPCCCM2006	Apply basic levelling procedures

YEAR TWO

VU23321	Perform basic setting out
VU23322	Construct basic sub-floor
VU23323	Construct basic wall frames
VU23324	Construct a basic roof frame
VU23325	Install basic external cladding

YEAR THREE

CPCCWHS2001	Apply WHS requirements, policies, and procedures in the construction industry
VU23326	Install basic window and door frames
VU23313	Interpret and apply basic plans and drawings
VU23314	Erect and safely use working platforms
VU23327	Install interior fixings
VU23328	Dismantle basic timber structures
VU23329	Construct basic formwork for concreting

ENROLMENT TYPE: VE1

LOCATION
Deakin TTC Wednesday 9am-2.20pm
*SuniTAFE Mildura Campus – Expressions of interest only

PROGRAM LENGTH
2 Years
(Optional 3rd Year, 181 hours)

PROGRAM CONTENT
13 Units

MODE
Face to face classroom delivery

WORK PLACEMENT
Recommended

PATHWAYS
Completing this program may assist students interested in apprenticeships in Carpentry or other building and construction trades. Other pathways include Certificate IV in Building and Construction and many other building diplomas and degrees.

EMPLOYMENT OPTIONS
- Apprenticeship or Traineeship
- Registered Building Practitioner
- Building Inspector
- Project Manager
- Architect
- Carpenter
- Draftsperson

TRAINING & ASSESSING
Delivered by Deakin TTC trainers as a third-party arrangement.

*LOCATION DISCLAIMER: Expressions of interest only. Program to be finalised for 2025 delivery at SuniTAFE Mildura Campus. More information to be provided at a later date.

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

MSF20522 Certificate II in Furniture Making Pathways

COURSE AIMS

The VET Furniture Making program will provide students with the basic knowledge and skills required to perform the manufacture of free-standing furniture. Students will develop hand and power tool skills while working on a variety of projects related to cabinet making and solid furnishing. This may enhance employment prospects in the furnishing industry.

COURSE ASSESSMENT METHOD

Module theory assessments and tests, practical skill demonstration and exams.

CERTIFICATION

Successful Year 1 students will receive a Statement of Results; successful Year 2 students will receive a Certificate. The RTO is responsible for issuing qualification and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

MSFFP2017	Develop a career plan for the furnishing industry
MSMENV272	Participate in environmentally sustainable work practices
MSMPCI103	Demonstrate care and apply safe practices at work
MSFGN2004	Produce simple scale drawings by hand
MSFFP2011	Use timber furnishing construction techniques
MSFFM2014	Select and apply hardware
MSFFP2012	Join furnishing materials
MSMSUP106	Work in a team

YEAR TWO

MSFFM2019	Assemble furnishing products
MSFFP2020	Undertake a basic furniture making project
MSFGN2001	Make measurements and calculations
MSFFM2013	Use furniture making sector hand and power tools

ENROLMENT TYPE: VE1

LOCATION
Deakin TTC Wednesday 9am-2.20pm

PROGRAM LENGTH
2 Years (400 hours minimum)

PROGRAM CONTENT
12 Units

MODE
Face to face classroom delivery

WORK PLACEMENT
Recommended

PATHWAYS
Completing this program may assist students interested in traineeships or apprenticeships and further study into Certificate IV, Diploma or Advanced Diploma courses.

EMPLOYMENT OPTIONS
- Cabinet Maker
- Shop Fitter
- Industrial Designer
- Furniture Designer
- Joiner

TRAINING & ASSESSING
Delivered by Deakin TTC trainers as a third-party arrangement.

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

ELECTRICAL

UEE22020 Certificate II in Electrotechnology (Career Start)

COURSE AIMS

The VET Electrical program will provide students with an introduction to the electrical industry, developing the basic skills for both domestic and commercial electrical work. Students will learn skills and theory knowledge with a focus on test instrumentation, correct use of tools, electrical wiring, equipment and drawings about the industry regulations and safety requirements.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used; module theory assessments, tests, practical skill demonstration and exams

CERTIFICATION

Successful Year 1 students will receive a Statement of Results; successful Year 2 students will receive a Certificate. The RTO is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

CPCCWHS1001	Prepare to work safely in the construction industry
UEECD0007	Apply work health and safety regulations, codes, and practices in the workplace
UEECD0009	Carry out routine work activities in an energy sector environment
UEECD0034	Produce routine tools/devices for carrying out energy sector work activities
UEECD0038	Produce solutions and report on routine electrotechnology problems
UEECD0052	Use routine equipment/plant/technologies in an energy sector environment

YEAR TWO

UEEAS0001	Assemble electronic components
UEEAS0004	Select electronic components for assembly
UEECD0020	Fix and secure electrotechnology equipment
UEECD0021	Identify and select components, accessories, and materials for energy sector work activities
UEECD0046	Solve problems in single path circuits
UEERE0021	Provide basic sustainable energy solutions for energy reduction in residential premises
UEERE0001	Apply environmentally and sustainable procedures in the energy sector

ENROLMENT TYPE: VE1

LOCATION
SuniTAFE Mildura
Campus Friday 9am-3pm

PROGRAM LENGTH
2 Years

PROGRAM CONTENT
13 Units

MODE
Face to face classroom delivery

WORK PLACEMENT
Recommended

PATHWAYS
Completing this program may assist students interested in traineeships or apprenticeships and further study into Certificate IV, Diploma, Advanced Diploma and Degree courses.

EMPLOYMENT OPTIONS
- Electrician
- Electrical Fitter
- Renewable Energy Installer
- Sales
- Electrical Engineering Technician
- Air-Conditioning and Refrigeration Technician

TRAINING & ASSESSING
Delivered by SuniTAFE trainers.

Trade Training Centres
in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

BUILDING AND PLUMBING

22569VIC Certificate II in Plumbing (Pre-Apprenticeship)

COURSE AIMS

This course is designed for students aspiring to enter the plumbing industry as a trainee or apprentice. This is a pre-employment course and is regarded as the most suitable way to gain employment in the plumbing industry.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used: module theory assessments, tests, practical skill demonstration and exams.

CERTIFICATION

Successful Year 1 students will receive a Statement of Results; successful Year 2 students will receive a Certificate. SuniTAFE is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

CPCCWHS1001	Work safely in the construction industry
VU23054	Use basic plumbing hand tools
VU23055	Use basic power tools
VU23046	Apply basic sheet metal practices
VU23051	Prepare to work in the plumbing industry
VU23052	Use and apply basic levelling equipment for plumbing
CPCCCM1015	Carry out measurements and calculations
VU23050	Perform basic oxy-acetylene welding and cutting
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
CPCCCM2001	Read and interpret plans and specifications

YEAR TWO

VU23053	Use basic electric welding equipment and techniques
VU23047	Cut and penetrate building materials and structures
CPCPCM2039A	Carry out interactive workplace communication
VU23049	Identify career pathways in the plumbing industry
HLTAID002	Provide basic emergency life support
VU23056	Use plumbing pipes, fittings and fixtures to simulate plumbing installations
BSBWRT311	Write simple documents
VU23048	Fabricate simple plumbing pipe systems
CUAACD303	Produce technical drawings

ENROLMENT TYPE: VE1

LOCATION
SuniTAFE Mildura
Campus Friday 9am-3pm

PROGRAM LENGTH
2 Years

PROGRAM CONTENT
19 Units

MODE
Face to face classroom delivery

PATHWAYS
Completing this program may assist students interested in gaining a plumbing apprenticeship.

EMPLOYMENT OPTIONS
Plumbing Apprentice

TRAINING & ASSESSING
Delivered by SuniTAFE trainers.

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

DESIGN AND VISUAL ARTS

CUA30720 Certificate III in Design Fundamentals

COURSE AIMS

Are you looking to delve into the world of art and design, but need a solid foundation of guiding principles? The Certificate III in Design Fundamentals will allow you to progress towards in-depth courses in visual arts and graphic design, as well as providing an excellent basis for seeking work in a wide range of art and design industry areas.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used; projects, practical tasks, observations and written activities.

CERTIFICATION

Successful Year 2 students will receive a Certificate. SuniTAFE is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

CUADES201	Follow a design process
CUADES301	Explore the use of colour
CUADES304	Source and apply design industry knowledge
CUAPRI211	Develop printmaking skills
CUASCU211	Develop sculptural skills
CUAPPR314	Participate in collaborative creative projects
CUAWHS312	Apply work health and safety practices

ENROLMENT TYPE: VE3

LOCATION
SuniTAFE Mildura
Campus Friday 9am-3pm

PROGRAM LENGTH
2 Years

PROGRAM CONTENT
12 Units

MODE
Face to face classroom delivery

PATHWAYS
Certificate IV in Visual Arts and Certificate IV in Design.

EMPLOYMENT OPTIONS
- Visual Artist
- Graphic Designer
- Digital Media Field

TRAINING & ASSESSING
Delivered by SuniTAFE trainers.

Trade Training Centres
in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

DESIGN AND VISUAL ARTS

MST20722 Certificate II in Apparel, Fashion and Textiles

COURSE AIMS

The VCE VET Applied Fashion Design and Technology program provides students with the knowledge and skills to enhance their employment prospects in the fashion design and textile production industries. Students develop skills used in the design and production of garments and millinery, as well as in the development of unique fashion and textile design.

COURSE ASSESSMENT METHOD

Practical assessments [folio], completion of workbooks, written assessments and product development.

CERTIFICATION

Successful Year 1 students will receive a Statement of Results; successful Year 2 students will receive a Certificate. Ripponlea Institute is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

MSMWHS20	Work safely
MSTFD2006	Use a sewing machine for fashion design
MSS402051	Apply quality standards
MSTCL2010	Modify patterns to create basic styles
MSTCL1001	Produce a simple garment
MSTGN2013	Identify fibres, fabrics and textiles used in the TCF industry
MSTTX1001	Produce a simple textile fabric or product

YEAR TWO

MSMENV272	Participate in environmentally sustainable work practices
MSTML1001	Make a simple headpiece
MSTCL2011	Draw and interpret a basic sketch
MSTFD2001	Design and produce a simple garment
MSTFD2005	Identify design process for fashion design
MSTCL3007	Embellish garment by hand or machine
MSTFD3003	Prepare design concept for a simple garment

ENROLMENT TYPE: VE1

LOCATION
Red Cliffs Secondary College Friday 9am-3.10pm

PROGRAM LENGTH
2 Years (690 hours)

PROGRAM CONTENT
14 Units

MODE
Face to face classroom delivery

PATHWAYS
Study and employment in fashion design and patternmaking.

EMPLOYMENT OPTIONS
- Production Assistant
- Clothing Technician
- Merchandising Assistant

TRAINING & ASSESSING
Delivered by Red Cliffs Secondary College trainers as a third-party arrangement with Ripponlea Institute.

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

DESIGN AND VISUAL ARTS

CUA31020 Certificate III in Screen and Media

COURSE AIMS

The Game Art Foundations course will teach students how to develop 3D environments, characters and animation for interactive games.

Game art development is an exciting and dynamic entertainment medium that is quickly being adapted into traditional areas such as architecture, product design and film making as well as emerging technologies such as VR and AR.

COURSE ASSESSMENT METHOD

The assessment is a range of portfolio, questioning and product tasks which demonstrate the student's competency of knowledge and skills involved in the digital media industry.

CERTIFICATION

Successful Year 1 students will receive a Statement of Results; successful Year 2 students will receive a Certificate. AlE is responsible for issuing qualifications and statements of attainment associated with this course.

VCE
A scored ATAR result can also be chosen when completing this subject.

UNITS OF COMPETENCY

YEAR ONE

CUAIND311	Work effectively in the creative arts industry
CUADES201	Follow a design process
CUAWHS312	Apply work health and safety practices
CUAACD201	Develop drawing skills to communicate ideas
BSBCRT311	Apply critical thinking skills in a team environment
CUADES303	Explore and apply the creative design process to 3D forms

YEAR TWO

CUADES302	Explore and apply the creative design process to 2D forms
CUADIG304	Create visual design component
CUAANM301	Create 2D digital animations
CUADIG312	Author interactive sequences
CUAWRT301	Write content for a range of media

ENROLMENT TYPE: VE1

LOCATION
Red Cliffs Secondary College Friday 9am-3.10pm

PROGRAM LENGTH
2 Years (495 hours)

PROGRAM CONTENT
11 Units

MODE
Face to face classroom delivery

PATHWAYS
Study and employment in the screen and media industry.

EMPLOYMENT OPTIONS
- Animator
- Assistant Game Character
- Designer and Developer
- Media Professional
- Web Designer
- 3D Modeler
- 3D Animator
- Assistant Video Editor
- Storyboard Designer
- Video Game Asset Creator
- Web Design Assistant
- YouTube Presenter

TRAINING & ASSESSING
Delivered by Red Cliffs Secondary College trainers as a third-party arrangement.

Trade Training Centres
in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

DESIGN AND VISUAL ARTS

CUA30920 Certificate III in Music (Sound Production)

COURSE AIMS

The VET music sound production program provides students with the knowledge and skills needed to enhance their employability in the music performance industry especially in the area of sound recording and live application. The course will teach students industry practice in both sound production and management of their careers.

COURSE ASSESSMENT METHOD

Practical assessments, observations, completion of workbook and other relevant learning on the ReadCloudVET Hub.

CERTIFICATION

Successful Year 1 students will receive a Statement of Attainment; successful Year 2 students will receive a Certificate. The RTO is responsible for issuing qualifications and statements of attainment associated with this course. Students will also achieve credit in VCE units for each successful completion of a year of the course.

UNITS OF COMPETENCY

YEAR ONE

CUAOMP311	Implement copyright arrangements
CUAIND314	Plan a career in the creative arts industry
CUAIND313	Work effectively in the music industry
CUAMPF314	Make music demos
CUASOU212	Perform basic sound editing
CUASOU31	Restore audio tracks

YEAR TWO

CUASOU308	Install and disassemble audio equipment
CUASOU412	Manage audio input sources
CUASOU317	Record and mix basic music demos
CUASOU306	Operate sound reinforcement systems
CUASOU321	Mix music in studio environments

ENROLMENT TYPE: VE1

LOCATION
Red Cliffs Secondary College Friday 9am-3.10pm

PROGRAM LENGTH
2 Years (490 hours)

PROGRAM CONTENT
12 Units

MODE
Face to face classroom delivery

PATHWAYS
Study and employment in the music industry.

EMPLOYMENT OPTIONS
• Sound Production
• Music Technician

TRAINING & ASSESSING
Delivered by Red Cliffs Secondary College trainers as a third-party arrangement with COSAMP.

Trade Training Centres in Schools Program MILDURA REGION

SuniTAFE

TAFE VICTORIA

DESIGN AND VISUAL ARTS

CUA30920 Certificate III in Music (Performance)

COURSE AIMS

The VET music performance program provides students with the knowledge and skills needed to enhance their employability in the music performance industry. The course will teach students industry practice in both performance and management of their careers. On successful completion of the relevant unit, students will receive a grade of competency as part of the course.

COURSE ASSESSMENT METHOD

Practical assessments, observations, completion of workbook and other relevant learning on the ReadCloudVET Hub. Students do a group performance assessment or a solo assessment for their final exam in 2nd year. All students perform a short recital at the end of their 2nd year for VCE credits.

CERTIFICATION

Successful Year 1 students will receive a Statement of Results; successful Year 2 students will receive a Certificate. COSAMP is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

CUAIND314	Plan a career in the creative arts industry
CUAIND313	Work effectively in the music industry
CUAOMP311	Implement copyright arrangements
CUAMCP312	Write song lyrics
CUAMPF314	Make music demos
CUASOU212	Perform basic sound editing

YEAR TWO

CUAMPF312	Prepare for musical performances
CUAMPF315	Develop and perform musical improvisation
CUAMPF412	Develop and apply stagecraft skills
CUAMPF311	Develop technical skills for musical performances
CUAMPF414	Perform music as part of a group
CUAMPF416	Perform music as a soloist

ENROLMENT TYPE: VE1

LOCATION
Red Cliffs Secondary College Friday 9am-3.10pm

PROGRAM LENGTH
2 Years (490 hours)

PROGRAM CONTENT
12 Units

MODE
Face to face classroom delivery

PATHWAYS
Study and employment in the music industry.

EMPLOYMENT OPTIONS
- Solo performer
- Music technician
- Group musician

TRAINING & ASSESSING
Delivered by Red Cliffs Secondary College trainers as a third-party arrangement with COSAMP.

Trade Training Centres in Schools Program **MILDURA REGION**

SuniTAFE

TAFE VICTORIA

HOSPITALITY

SIT20421 Certificate II in Cookery

COURSE AIMS

Students will develop a range of food preparation and cookery skills to prepare menu items, whilst gaining an overview of the dynamic hospitality industry. This course develops the knowledge and skills required to work in a fully functioning kitchen, under the direct supervision of a chef, focusing on preparing, cooking and plating food. Students will learn hygienic practices in food preparation and the skills to prepare and present simple dishes. Students will participate in 'live restaurant' services, working at a range of functions held at the Riverside Trade Training Centre or SuniTAFE on-campus restaurant.

COURSE ASSESSMENT METHOD

- Direct observations of work practices
- Portfolio of annotated recipes and dishes
- Practical assessments
- Topic test and exams

CERTIFICATION

Students will be awarded the Certificate II in Cookery on successful completion of the units of competence outlined below. The RTO is responsible for issuing qualifications and statements of attainment associated with this course.

Riverside Trade Training Centre: RTO-William Angliss Institute
SuniTAFE: RTO-SuniTAFE

UNITS OF COMPETENCY

YEAR ONE

SITHCCC023	Use food preparation equipment
SITHCCC027	Prepare dishes using basic methods of cookery
SITXWHSS005	Participate in safe working practices
SITXFSA005	Use hygienic practices for food safety
SITHCCC024	Prepare and present simple dishes
SITXINV006	Receive, store and maintain stock
SITHCCC025	Prepare and present sandwiches
SITHKOP009	Clean kitchen premises and equipment
SITXCOM007	Show social and cultural sensitivity (RTTC only)
HLTAID011	Provide First Aid (SuniTAFE only)

YEAR TWO (UNITS 3 & 4) SCORED ASSESSMENT AVAILABLE AT RTTC ONLY

SITHCCC028	Prepare appetisers and salads
SITHCCC029	Prepare stocks, sauces and soups
SITHCCC030	Prepare vegetable, fruit, egg and farinaceous
SITHCCC034	Work effectively in a commercial kitchen

ENROLMENT TYPE: VE1

LOCATION
Riverside TTC Friday 9am-3pm

SuniTAFE Mildura Campus Friday 9am-3pm

PROGRAM LENGTH
2 Years

PROGRAM CONTENT
13 Units

MODE
Face to face classroom delivery

WORK PLACEMENT
Recommended

PATHWAYS
Completing this program may assist students interested in Hospitality or Commercial Cookery traineeships, apprenticeships and further study into Certificate III or IV, Diploma, Advance Diploma or Degree courses.

EMPLOYMENT OPTIONS
- Apprentice Chef
- Apprentice Pastry Chef
- Caterer
- Kitchen Hand

TRAINING & ASSESSING
Riverside TTC: Delivered by Riverside TTC trainers as a third-party arrangement with William Angliss Institute.
SuniTAFE: Delivered by SuniTAFE trainers.

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

HOSPITALITY

SIT31021 Certificate III in Patisserie
*Selected units only

COURSE AIMS

The VET Patisserie program will provide students with an overview of the creative patisserie industry. Students will learn a range of baking skills producing cakes, pastries and desserts. This course will also give students the opportunity to learn some chocolatier and sugar work skills.

Before beginning Certificate III in Patisserie (Year 2) students must undertake the pre-requisite units from Certificate II in Cookery (Year 1).

COURSE ASSESSMENT METHOD

Direct observation of work practices. Topic tests and oral presentations.

CERTIFICATION

Students MUST have completed Year 1 VET Cookery or VET Hospitality to be considered for this program.

On successful completion of these Year 2 units students will receive a Statement of Results. The RTO is responsible for issuing qualifications and statements of attainment associated with this course.

Please note: Students may be required to work in extra time outside of school hours.

UNITS OF COMPETENCY

YEAR TWO – UNITS 3 & 4

SITHPAT001	Produce cakes
SITHPAT003	Produce pastries
SITHPAT005	Produce petits fours
SITHPAT006	Produce desserts
HLTAID011	Provide first aid

ENROLMENT TYPE: VE3

LOCATION
Deakin TTC Wednesday
9am – 2.20pm

PROGRAM LENGTH
1 Year (196 hours)

PROGRAM CONTENT
5 Units

MODE
Face to face classroom delivery

WORK PLACEMENT
Recommended

PATHWAYS
Completing this program may assist students interested in Patisserie, Commercial Cookery or Food Processing traineeships, apprenticeships and further study into Certificate IV, Diploma, Advanced Diploma or Degree courses.

EMPLOYMENT OPTIONS
- Apprentice Chef
- Apprentice Pastry Chef
- Caterer
- Food and Beverage Attendant
- Kitchen Hand
- Food Stylist

TRAINING & ASSESSING
Delivered by Deakin TTC trainers as a third-party arrangement.

Trade Training Centres in Schools Program **MILDURA REGION** **SuniTAFE** **TAFE VICTORIA**

HOSPITALITY

SIT20322 Certificate II in Hospitality

COURSE AIMS

This qualification offers individuals general hospitality knowledge and a range of food and beverage service skills. The course is well-suited to students that enjoy practical learning. The course focuses on front of house hospitality skills, such as barista skills, food hygiene, food advice, and financial transactions.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used; module theory assessments, tests, practical skill demonstration and portfolio.

CERTIFICATION

Students will be awarded the Certificate II in Hospitality on successful completion of the units of competence outlined below. The RTO is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

BSBTWK201	Work effectively with others
SITHIND006	Source and use information on the hospitality industry
SITHIND007	Use hospitality skills effectively
SITXCCS0ll	Interact with customers
SITXCOM007	Show social and cultural sensitivity
SITXWHS00S	Participate in safe work practices
SITXFSA00S	Use hygienic practices for food safety
SITHFAB025	Prepare and serve espresso coffee
SITXINV006	Receive, store, and maintain stock

YEAR TWO

SITHFAB024	Prepare and serve non-alcoholic beverages
SITHFAB027	Serve food and beverage
SITHFAB036	Provide advice on food
SITXFIN007	Process financial transactions
SITHFAB022	Clean and tidy bar areas

ENROLMENT TYPE: VE1

LOCATION
Riverside TTC Wednesday 9am-3pm

PROGRAM LENGTH
2 Years (362 hours)

PROGRAM CONTENT
14 Units

MODE
Face to face classroom delivery

WORK PLACEMENT
To achieve this qualification, students will have to complete mandatory structured work placement as detailed in the assessment requirements of the units of competency. This will be completed at the Riverside Trade Training Restaurant.

PATHWAYS
This qualification enables students to pathway into Certificate III and IV in Hospitality or Diploma of Hospitality Management.

EMPLOYMENT OPTIONS
- Cafe Attendant
- Catering Assistant
- Food and Beverage Attendant
- Front Office Assistant
- Customer Service

TRAINING & ASSESSING
Delivered by Riverside TTC trainers as a third-party arrangement with William Angliss Institute.

Trade Training Centres in Schools Program MILDURA REGION

SuniTAFE

TAFE VICTORIA

HEALTH

CHC30121 Certificate III in Early Childhood Education and Care
*Partial completion only

COURSE AIMS

This course is intended for people seeking to work in the early childhood education and care sector. It provides the skills and knowledge required to assist in the design and implementation of the curriculum and care programs, in early childhood education and care services. It will supply all the necessary understanding of how to work with learning frameworks so that upon implementation, they meet the requirements of the education and care services National Regulations and the National Quality Standards.

COURSE ASSESSMENT METHOD

Knowledge questions, projects, portfolios, observations and role plays.

CERTIFICATION

This course is partial completion only. Please note that additional units are required to complete the Certificate III after the 2 years. Successful year 1 students will receive a Statement of Results. Successful year 2 students will receive a Statement of Results. SuniTAFE is responsible for issuing statements of attainment associated with this course.

ADDITIONAL INFORMATION

- Working with children check required prior to enrolment
- Required to complete placement hours in a registered early years' service
- Group work required
- Some online learning
- Access to internet and computer required

UNITS OF COMPETENCY

YEAR ONE

CHCECE056	Work effectively in children's education and care
CHCECE030	Support inclusion and diversity
HLTWHS001	Participate in workplace health and safety
CHCDIV001	Work with diverse people

YEAR TWO

BSBPEF403	Lead personal development
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE034	Use an approved learning framework to guide practice
CHCECE037	Support children to connect with the natural environment

---

ENROLMENT TYPE: VE1

LOCATION
SuniTAFE Mildura Campus Friday, 9am-3pm

PROGRAM LENGTH
2 Years

PROGRAM CONTENT
8 Units

MODE
Face to face classroom delivery

WORK PLACEMENT
Required

PATHWAYS
On the completion of the Certificate III students will be able to enrol in the Diploma of Early Childhood Education and Care course.

EMPLOYMENT OPTIONS
Early Years Educator

TRAINING & ASSESSING
Delivered by SuniTAFE trainers.

Trade Training Centres in Schools Program MILDURA REGION

SuniTAFE

TAFE VICTORIA

HEALTH AND COMMUNITY

HLT33021 Certificate III in Allied Health Assistance
*Partial completion only.

COURSE AIMS

This qualification enables you to provide supervised assistance to allied health professionals, without conducting programs or therapeutic interventions. You will learn the skills, which will allow you to support patient therapy in a specialised area as well as the safety, communication, and personal skills to make sure you are confident and competent in a demanding workplace.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used; module theory assessments, tests, practical skill demonstration and exams.

CERTIFICATION

This course is a partial completion only. Successful year 1 and 2 students will receive a Statement of Results. SuniTAFE is responsible for issuing statements of attainment and certificate associated with this course.

UNITS OF COMPETENCY

YEAR ONE

CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF006	Apply basic principles and practices of infection control
HLTWHS001	Participate in workplace health and safety
CHCCCS002	Assist with movement
CHCCCS020	Respond effectively to behaviours of concern
HLTAID011	Provide first aid

YEAR TWO

HLTAAP001	Recognise healthy body systems
BSBMED301	Interpret and apply medical terminology appropriately
CHCPRP005	Engage with health professionals and the health care system
CHCCCS026	Transport individuals

ENROLMENT TYPE: VE1

LOCATION
SuniTAFE Mildura Campus Friday 9am-3pm

PROGRAM LENGTH
2 Years

PROGRAM CONTENT
11 Units

MODE
Face to face classroom delivery

PATHWAYS
This qualification enables students to pathway into Certificate IV in Allied Health Assistance.

EMPLOYMENT OPTIONS
- Therapy Assistant
- Physiotherapy Assistant
- Occupational Therapy Assistant
- Podiatry Assistant
- Speech Pathology

TRAINING & ASSESSING
Delivered by SuniTAFE trainers.

Trade Training Centres in Schools Program MILDURA REGION

SuniTAFE

TAFE VICTORIA

HEALTH AND COMMUNITY

CHC32015 Certificate III in Community Services
*Please note: This course contains units of a sensitive nature

COURSE AIMS

This qualification reflects the role of entry level for community services workers who support individuals through the provision of person-centred services.

Work may include day-to-day support of individuals in community settings or support of individual in community settings or support the implementation of specific community-based programs.

COURSE ASSESSMENT METHOD

Research and assignments.

CERTIFICATION

Successful Year 1 students will receive a Statement of Results; successful Year 2 students will receive a Certificate.

UNITS OF COMPETENCY

YEAR ONE

BSBPEF202	Plan and apply time management
CHCCOM001	Provide first point of contact
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS002	Follow safe work practices for direct client care
HLTWHS006	Manage personal stresses in the work environment
HLTAID011	Provide first aid
CHCDIV002	Promote Aboriginals and Torres Strait Islander cultural safety

YEAR TWO

CHCCCS016	Respond to client needs
CHCCDE003	Work within a community development framework
CHCCDE004	Implement participation and engagement strategies
FSKLRG011	Use routine strategies for work-related learning

ENROLMENT TYPE: VE1

LOCATION
SuniTAFE Mildura Campus Friday 9am-3pm

PROGRAM LENGTH
2 Years (480 hours)

PROGRAM CONTENT
12 Units

MODE
Face to face classroom delivery

PATHWAYS
This qualification enables students to pathway into Certificate IV in Community Services, Diploma of Community Services and Diploma of Early Childhood Education and Care.

EMPLOYMENT OPTIONS
Community Services Worker

TRAINING & ASSESSING
Delivered by SuniTAFE trainers.

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

HORTICULTURE

AHC20422 Certificate II in Horticulture

COURSE AIMS

The Certificate II in Horticulture is your entry into the horticulture industry. You will learn a range of basic practical skills and gain knowledge you need to start your career in horticulture.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used; written assessments, practical projects, and observation of practical skills.

CERTIFICATION

Students will be issued a certificate upon successful completion of the units of competence outlined below. SuniTAFE is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

AHCPCM202	Collect, prepare and preserve plant specimens
AHCCHM201	Apply chemicals under supervision
AHCPMG201	Treat weeds
AHCMOM203	Operate basic machinery and equipment
AHCMOM204	Undertake operational maintenance of machinery
AHCPMG202	Treat plant pests, diseases, and disorders
AHCMOM202	Operate tractors
AHCPCM204	Recognise plants

ENROLMENT TYPE: VE1

LOCATION
SuniTAFE SMART Farm
Friday 9am-3pm

PROGRAM LENGTH
2 Years

PROGRAM CONTENT
15 Units

MODE
Face to face classroom delivery

PATHWAYS
Successful completion of this course will give you a great start of moving onto studying Certificate III in Horticulture or to start an apprenticeship in this field.

EMPLOYMENT OPTIONS
This qualification could lead to employment as an assistant or labourer in the horticultural setting.

TRAINING & ASSESSING
Delivered by SuniTAFE trainers.

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

HORTICULTURE

MSL30122 Certificate III in Laboratory Skills

COURSE AIMS

The Laboratory Skills program aims to provide students with the knowledge, skills and competency that will enhance their employment prospect within the industry.

COURSE ASSESSMENT METHOD

The assessment methods used include, practical and knowledge-based completion of workbooks.

CERTIFICATION

Successful Year 1 students will receive a Statement of Results; successful Year 2 students will receive a Certificate. The specified RTO is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

BSBCMM211	Apply communication skills
MSL913004	Plan and conduct laboratory field work
MSL953005	Receive and prepare samples for testing
MSL973026	Prepare working solutions
MSL973015	Prepare culture media
MSL973027	Preform techniques that prevent cross-contamination
MSL912002	Work within a laboratory or field workplace
MSMENV272	Participate in environmentally sustainable work practices

YEAR TWO

MSM922002	Record and present data
MSL933009	Contribute to the achievement of quality objectives
MSL943004	Participate in laboratory of field workplace safety
MSL973025	Perform basic tests
MSL973028	Perform microscopic examination
MSL952003	Collect routine site samples
MSL972002	Take routine site measurements

ENROLMENT TYPE: VE1

LOCATION
Red Cliffs Secondary College Friday 9am-3.10pm

PROGRAM LENGTH
2 Years (570 hours)

PROGRAM CONTENT
15 Units

MODE
Face to face classroom delivery

PATHWAYS
Study and employment in a variety of industry within a laboratory.

TRAINING & ASSESSING
Delivered by Red Cliffs Secondary College trainers as a third-party arrangement.

Trade Training Centres in Schools Program
MILDURA REGION

SuniTAFE

TAFE VICTORIA

INFORMATION TECHNOLOGY

ICT30120 Certificate III in Information Technology
*TBC – Alternative delivery model

COURSE AIMS

This qualification provides the skills and knowledge for an individual to be competent in a wide range of general information and communications technology (ICT) technical functions and to achieve a degree of self-sufficiency as an advanced ICT user. Persons working at this level will support information technology activities in the workplace across a wide range of ICT areas including technical support, network administration, web technologies, software applications and digital media technologies.

COURSE ASSESSMENT METHOD

A range of assessment methods will be used: observation and oral questioning, project work, practical task, role play/simulation, knowledge-based test, written task.

CERTIFICATION

Successful Year 1 students will receive a Statement of Results; successful Year 2 students will receive a Certificate. SuniTAFE is responsible for issuing qualifications and statements of attainment associated with this course.

UNITS OF COMPETENCY

YEAR ONE

BSBCRT301	Develop and extend critical and creative thinking skills
ICTSAS310	Install, configure and secure a small office or home office network
BSBXCS303	Securely manage personally identifiable information and workplace information
ICTWEB431	Create and style simple markup language documents
BSBXTW301	Work in a team
ICTICT312	Use advanced features of applications

YEAR TWO

ICTICT313	Identify IP, ethics and privacy policies in ICT environments
ICTPRG302	Apply introductory programming techniques
ICTSAS305	Provide ICT advice to clients
ICTSAS312	Provide basic system administration
ICTICT309	Create ICT user documentation
ICTCLD301	Evaluate characteristics of cloud computing solutions and services

*DISCLAIMER
This program will be transitioning to an alternative delivery model, to open up new opportunities for students in Swan Hill and surrounding areas to access education remotely. Adjusting units of competency may be required to help tailor the program to better meet the needs of students and align with the new delivery format, to further enhance the students learning experience – more information to be provided, once transition is finalised.

ENROLMENT TYPE: VE1

LOCATION
SuniTAFE Mildura Campus, online
Friday, TBC

PROGRAM LENGTH
2 Years

PROGRAM CONTENT
12 Units

MODE
Face to face classroom delivery and online

PATHWAYS
By completing this qualification, you will gain employable skills in this area. Students may choose to extend their skills set and undertake Certificate IV or Diploma studies.

EMPLOYMENT OPTIONS
This qualification could lead to employment working in an office environment such as Help Desk Officer, Client Support Officer, ICT Operations Support.

TRAINING & ASSESSING
Delivered by SuniTAFE trainers.

Trade Training Centres in Schools Program MILDURA REGION   SuniTAFE   TAFE VICTORIA

VET Delivered to Secondary Students (VDSS) 2025 EXPRESSION OF INTEREST FORM

Please return your completed Expression of Interest form to your school's VET/Careers Coordinator before **Friday 13th September 2024**. Please note, this does not confirm your 2025 course enrolment but is an important first step towards your course of choice. Course offerings are based on each of the below listed courses attracting a minimum number of students to support a course commencement.

Students that transition to Mildura Senior College (MSC) for Year 11 do not need to complete this form for the MSC offerings only for courses showing that are listed under the below title of Course Offerings that are located at other venues.

Students transitioning to MSC who are interested in expressing an interest in a School Based Apprenticeship or Traineeship (SBAT) – please complete the Head Start Expression of interest form located in the MSC Handbook.

All other students interested in learning more about SBATs please indicate this via the below table titled School Based Apprenticeships and Traineeships (SBAT).

Every section **MUST** be completed.

STUDENT DETAILS			
Full Name			
Date of Birth		Mobile or Phone	
Postal Address			
Current Year Level			
USI Number			
VSN			
PARENT DETAILS			
Full Name			
Relationship to Student		Mobile or Phone	
Email			
SCHOOL DETAILS			
School Name			
VET Coordinator			
Contact Phone			
Contact Email			
SIGNATURES			
Student		Parent	
VET Coordinator		Home Group Teacher	

School Based Apprenticeships and Traineeships (SBAT).

SCHOOL-BASED APPRENTICESHIPS AND TRAINEESHIPS (SBATs)		
Would you be interested in finding out further information about SBATs?	Yes	No
Do you give permission for your details to be shared with the local Head Start team? Learn more about the **Head Start School Base Apprenticeship and Traineeship** Program here: https://www.vic.gov.au/head-start-apprenticeships-and-traineeships	Yes	No
Please note, the Head Start program is a state-wide initiative that supports students in Victorian Government school settings or that are transitioning to state government schools.		

Please list the areas you are interested in, such as Building / Early Childhood / Allied Health Business / Electrical / Civil Construction etc. below

Course Offerings

COURSES		
If you are interested in more than one course, please indicate your first and second preference in the boxes (Place the Number '1' in your preference and a Number '2' in your second preference).		

DEAKIN TRADE TRAINING CENTRE (DTTC)			RED CLIFFS SECONDARY COLLEGE		
	AUR20720	Certificate II in Automotive Vocational Preparation		MST20722	Certificate II in Apparel, Fashion and Textiles
	226320VIC	Certificate II in Engineering Studies		CUA31020	Certificate III in Screen and Media
	22614VIC	Certificate II in Building and Construction Pre-apprenticeship		CUA30920	Certificate III in Music (Sound Production)
	MSF20522	Certificate II in Furniture Making Pathways		CUA30920	Certificate III in Music (Performance)
	SIT31021	Certificate III in Patisserie		MSL30122	Certificate III in Laboratory Skills

SUNITAFE			RIVERSIDE TRADE TRAINING CENTRE (RTTC)		
	AUR20720	Certificate II in Automotive Vocational Preparation		SHB20121	Certificate II in Retail Cosmetics
	SHB30121	Certificate III in Beauty Services		SHB20216	Certificate II in Salon Assistant
	UEE22020	Certificate II in Electrotechnology (Career Start)		SHB20121 / SHB20216	Certificate II in Retail Cosmetics / Certificate II in Salon Assistant (combined)
	22569VIC	Certificate II in Plumbing (Pre-Apprenticeship)		SIT20421	Certificate II in Cookery
	CUA30720	Certificate III in Design Fundamentals		SIT20322	Certificate II in Hospitality
	SIT20421	Certificate II in Cookery			
	CHC30121	Certificate III in Early Childhood Education and Care			
	HLT33021	Certificate III in Allied Health Assistance			
	CHC32015	Certificate III in Community Services			
	AHC20422	Certificate II in Horticulture			
	ICT30120	Certificate III in Information Technology			
EXPRESSIONS OF INTEREST ONLY Programs to be finalised for 2025 delivery, more information to be provided at a later date.					
	Building and Construction				
	Engineering Studies				
	Conservation and Ecosystem Management				

COURSE CHANGES DISCLAIMER

St Joseph's College, Mildura Senior College, Red Cliffs Secondary College and SuniTAFE reserve the right to alter or cancel courses, change course modules, fees, materials or teachers due to any unforeseen circumstances – they are subject to change without notice. Students will be notified of any relevant changes.

Courses are subject to a minimum number of students enrolling and may not proceed if required numbers are not met.

The contracted RTO is responsible for issuing qualifications and/or statements of attainment associated with each course.

FURTHER INFORMATION

If you would like more information about VDSS programs please speak to your VET/Careers/Home Group Coordinator at your home school.

SUNITAFE
Nicole Wright – School Coordinator
E: skillsandjobs@sunitafe.edu.au

DEAKIN TRADE TRAINING CENTRE
Mildura Senior College
Gabby Robertson – VDSS Coordinator
E: vet@milsen.vic.edu.au

RIVERSIDE TRADE TRAINING CENTRE
St Joseph's College, Mercy Campus
Hayley Wilson – Vocational Pathways Coordinator
E: careers@sjcmda.vic.edu.au

RED CLIFFS SECONDARY COLLEGE
Alana Collier – VDSS Coordinator
E: alana.collier@education.vic.gov.au